

Disconnection of Service Request Form

Disconnections can only be scheduled during business hours.

To disconnect your utility service with Blountville Utility District, please complete this form in full. Incomplete forms will not be processed.

Important Notes:

- **Office is open Monday-Thursday, 7:00 am – 5:30 pm and closed on most observed holidays.**
- **Any disconnect request received after 12:00 pm will not be completed until the following business day, as well as any disconnect requests received after business hours. This will fall to the following Monday if done after 12:00pm on a Thursday.**
- **A final bill will be mailed to the forwarding address provided below.**
- **The primary account holder will be held responsible for all water usage until the disconnection request is processed and finalized.**
- **Depending on the date of account finalization, you may receive two bills after moving out: your regular monthly bill and a final bill that reflects any remaining balance.**

Account Holder's Name: _____

Service Address: _____

Date of Disconnection: _____

Forwarding Address: _____

Contact Phone Number: _____

Account Holders Signature: _____

Date: _____

UTILITY USE ONLY

Account Number: _____

Signature: _____

Date: _____